

City of Kennett, Missouri

200 Ceder Street, Kennett, MO 63857

Phone: 573-888-9001

AGENDA

Regular Meeting of the Kennett City Council

Kennett City Hall – Council Chambers

Tuesday, November 4, 2025, at 6:30 p.m.

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Approval of Minutes:
 - a. Approval of Council Proceedings for the City of Kennett of October 21, 2025
5. City Administrator's Report
 - a. Recognition of Marty Cato
 - b. Update on Rental Properties
 - c. Update on 411 Cedar Street
 - d. Calendar Fundraiser
 - e. Fire Department Article
6. Kennett Chamber of Commerce Update – Executive Director Christian Johnson
7. Old Business:
 - a. Resolution 2025-6 for purpose of awarding sidewalk bid to Lappe Consulting in the amount of \$168,208.00 for bidding process for TAP 36007(04) Floyd Street
8. New Business:
 - a. Sale of KPD 2019 Ford Taurus – Chief Kenny Wilson
 - b. Resolution 2025-8 for purpose of selling real property located 411 West Fifth Street
 - c. Presentation: Recommended Appointments to Park Board (Trey Bradford, Crystal Hrissikos and Darrell Watson)
9. Comments from Council
10. Public Comments
11. Adjourn

Closed Session: Real Estate per RSMo 610.021 (2) and Personnel per RSMo 610.021(3)

The City of Kennett will make every effort to honor requests for reasonable accommodations per the Americans with Disabilities Act. Requests can be made by contacting City Hall at 573-888-9001.

Council Proceedings for the City of Kennett, Missouri

October 21, 2025

6:30 p.m.

The City Council of the City of Kennett, Missouri met in regular session at 6:30 p.m. at City Hall on Tuesday, October 21, 2025.

Those in attendance were Mayor Jake Crafton, Council members Lisa Dry, Randy Carter, Mark Bryant, Harry Gaddis, Dennis Pelts, Steve Panousis, Jimmy French and Bob Young; City Administrator Steve Rasmussen, City Attorney Terry McVey and City Clerk Jan McElwrath. Council member Kevin Swain was absent.

The meeting was called to order by Mayor Jake Crafton.

Pastor Mark Kailbourn gave the invocation.

Council member Dennis Pelts led the Pledge of Allegiance.

A motion to approve the minutes of the regular meeting of October 7, 2025, was made by Council member Lisa Dry, seconded by Council member Mark Bryant; motion passed.

Mr. Panousis moved to accept the September Statement of Revenue and Expenditures, second by Mr. Carter; motion passed.

A motion to accept the September Abstract of Accounts was made by Mr. Panousis, second by Mr. Bryant; motion passed.

City Administrator's Report:

Mr. Rasmussen recognized Kennett Board of Public CEO Jamie Chitester to update the Council regarding the sanitation services beginning November 1, 2025. Mr. Chitester reported that, per City Ordinance, there is no limit on the number of trash bins that residents may have. The monthly charge for bins is \$18.95, with a charge of \$10.00 each for additional bins. If people do not order extra cans at the initial time of delivery, there may be a service charge to deliver the extra trash bins. Mr. Chitester also stated that during Thanksgiving and Christmas KBPW will pick up extra trash for one week following these holidays as long as that trash is bagged.

Kennett Chamber of Commerce Executive Director Christian Johnson reported that September is the busiest month for tourism. The Kennett Cruisers Car Show and Fall into Arts were approved for \$1,500 each for tourism marketing and both organizations have submitted proof of their expenses as required by the Tourism Committee.

The annual Chamber holiday open house for local businesses will be November 8-9, 2025. People visiting participating businesses will receive a ticket which will be entered into a drawing for a gift basket containing items from those businesses.

Mr. Johnson stated that Small Business Saturday is November 29 and encouraged everyone to shop locally in support of local businesses. The Small Town Christmas activities sponsored by the Adelpian Club will begin Saturday, December 9, with the annual Adelpian Christmas Bazaar. The festival of trees and a Sunday matinee will be December 10; a to-be-announced event at the Bistro will be held on Monday, December 11, with the Small Town Christmas event downtown on Tuesday, December 12.

Mr. Johnson requested to allocate \$1,500 from the Tourism Marketing fund to the Adelpian Club. Motion to do so was made by Mr. Pelts, second by Mr. Bryant; motion passed.

Old business:

A rental property update was given Fire Chief Lance Davis. Chief Davis reported that Mr. Riley Cook continues to make progress on the repairs of his rental properties as required by the Council in order to keep his business license.

Chief Davis stated that regarding telephone calls to the Fire Administration office, since inspectors and fire administration staff are out of the office many times, the Rental Inspector can be reached at 573-559-6029; Code Enforcement at 573-344-2289; general inquiries should use 573-888-3005 where callers will be provided with a directory; and for fire department calls, 573-888-5337.

Police Chief Kenny Wilson explained Resolution 2025-5 presented to the Council to purchase laptop computers as previously discussed. The Kennett Police Department was approved for a Blue Shield grant for \$50,000. The Blue Shield grant coordinator encouraged Chief Wilson to apply for the full amount, with a possibility of receiving an amount slightly over \$50,000, so he applied for \$50,565.50 to purchase 10 laptops and 3 handheld computers. Mr. Carter moved to approve Resolution 2025-5, second by Mr. Bryant; motion passed.

Mr. Carter reported that a few weeks ago the City published a Request for Qualifications (RFQ) for storm water and for general engineering services. The Street and Finance committees interviewed representatives from 5 engineering firms. As a point of information, Mr. Carter stated that the firms selected were Horner-Shifrin, general engineering for street work and other engineering services that may be needed, and Waters & Associates for storm water engineering services. There are no contracts at this time, but these will be the first firms that the City will approach as needed.

New business:

Mr. Rasmussen introduced Resolution 2025-6 concerning the new sidewalks on Floyd Street. Mayor Crafton questioned that lighting was not included. After discussion, a motion to table approval of Resolution 2025-6 was made by Mr. Pelts, seconded by Mr. Bryant; motion passed.

Public Comments:

Mr. Dewayne Cooper, a roofing contractor from Paragould, Arkansas, suggested an improved permitting and inspection process for roofing contractors.

Being no further business, the meeting was adjourned to go to closed session.

/s/

Jan McElwrath
City Clerk

/s/

Jake Crafton
Mayor

Council Memo

To: Mayor and Members of the City Council

From: City Administrator

Subject: City Administrator Report

Date: November 4, 2025

Please note that we will have a formal farewell for Fireman Marty Cato at the November 4, 2025 Council Meeting. A Proclamation will be presented to Fireman Cato by Mayor Crafton.

Also we will have an update on Rental Properties.

Council Memo

To: Mayor and Members of the City Council

From: City Street Superintendent

Subject: Award sidewalk bid for Floyd Street

Date: November 4, 2025

Discussion:

At the October 21, 2025 City Council Meeting the award for the sidewalk bid for Floyd Street project was presented to the Council. At this meeting the question was asked if the bid included lighting. As staff did not have the answer at this time, the action was postponed for this meeting.

Lighting was not included in the bid in the advertisement that was posted in the Delta Dunklin Democrat, which is attached here.

Staff Recommendation:

Approve the attached, Lappe Consulting bid for \$168,208.00

RESOLUTION NO. 2025-6

A RESOLUTION OF THE CITY OF KENNETT, MISSOURI, to Award the Bid for the Floyd Street Sidewalk Project. TAP-3607(004)

WHEREAS, The City Council desires to improve the safety and functionality of the City Transportation System; and

WHEREAS, The City Council desires to improve the look of the city.

NOW, THEREFORE, BE IT RESOLVED that,

The Bid will be awarded by the City Council to Lappe Cement Finishing in the amount of \$168,208.00 per the attached documents. The cost will be taken from the Transportation Sales Tax.

BE IT FURTHER RESOLVED that this Resolution take effect immediately on its passage.

PASSED AND APPROVED this 4th day of November 2025.

Jake Crafton, Mayor

ATTEST:

Mandy Lewis, City Clerk

BID TABULATION SHEET

Floyd Street Sidewalk Improvements TAP 3607 (004)

BID OPENING DATE: October 3, 2025 @ 10:00 A.M.

Kennett, MO

	BIDDER	BID BOND	TOTAL BASE BID
✓ 1	Hessling Construction	✓	\$ 212,663.57
	Dexter, MO		
2	Putz Construction, LLC	✓	\$ 276,733.50
	Jackson, MO		
3	RL Persons Construction, Inc.		\$ 272,995.00
	Poplar Bluff, MO		
4	Young's General Contracting, Inc.		\$
	Poplar Bluff, MO		
5	Fronabarger Concreters, Inc.	✓	\$ 179,405.00
	Oak Ridge, MO		
6	Dickens and Swafford Construction		\$
	Poplar Bluff, MO		
7	Lappe Cement Finishing		\$ 168,208.00
	Frieheim, MO		
8	Mike Light Cement Finishing		\$ 184,979.00
	Perryville, MO		
✓ 9	Courtney Construction, LLC		\$ 234,726.44
	Mountain Grove, MO		
10			\$
11			\$
12			\$
13			\$
14			\$
15			\$

AFFIDAVIT OF PUBLICATION

STATE OF MISSOURI)
SS.
COUNTY OF DUNKLIN)

LEGAL NOTICES

INVITATION TO BID

Owner: City of Kennett
200 Cedar Street
Kennett, MO 63857

Separate sealed bids for the Kennett Floyd Street Sidewalk TAP Project, TAP-3607(004), to serve the City of Kennett, will be received by the Kennett Mayor at the Kennett City Hall, until 10:00 A.M. on October 3, 2025 and then at said office publicly opened and read aloud. The address of the City Hall is listed above, and located at 200 Cedar St, Kennett, MO 63857.

The project shall consist of:

The project will install a sidewalk along the eastern side of Floyd Street in Kennett, adjacent to Indian Park. The 5' wide sidewalk will span from just north of Whitney Street northward along Floyd Street, terminating at Center Street with a crosswalk across Floyd Street connecting to a final 50' length of sidewalk on the western side of the street.

The information for Bidders, Bid Form, Bid Bond Form, Agreement (Construction Contract) Form, Performance Bond Form, Payment Bond Form, and other contract documents may be examined at:

1. S.H. Smith & Co., Inc.,
901 Vine Street, P.O. Box 72,
Poplar Bluff, MO 63901

2. City of Kennett,
200 Cedar St., Kennett, MO 63857

Complete digital project bidding documents are available for a non-refundable fee of \$40.00 by going to our website www.shsmithco.com and clicking on "Bidding Projects" in the lower left hand corner of the screen under "Quick Links". Please contact our partner QuestCDN at 952-233-1632 or info@questcdn.com for assistance in free membership registration, downloading, and working with this digital project information. Paper specifications and plans can be made available within 48 hours by contacting our office at 678-785-9621, for a non-refundable fee of \$150.00. Direct questions to: Greg Bell, S.H. Smith & Co., Inc. Bid Results will be posted online by 5 P.M. the following day. You may also call our office and request a faxed copy.

The DBE (Disadvantaged Business Enterprise) contract goals for the amount of work to be awarded for the Kennett Floyd Street Sidewalk TAP Project, is 4% of the total project price. The bidder shall also complete the DBE Identification Submittal forms in accordance with the General Provisions, Missouri Law, 292.675 RSMO, requires any awarded contractor and its subcontractor(s) to provide a ten-hour Occupational Safety and Health Administration (OSHA) Construction Safety Program for their on-site employees.

The Owner must award the project to the lowest responsive, responsible bidder, however the owner may reject all bids. All bidders are required to use the pre-qualification process published by MoDOT. See the Missouri Standard Specifications for Highway Construction, Section 102 for additional information. Each Bidder must deposit with his bid, security in the amount, form, and subject to the conditions provided in the Information for Bidders. No Bidder may withdraw his bid within 60 days after the actual date of the bid opening.

The City Kennett of hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, businesses owned and controlled by socially and economically disadvantaged individuals will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, creed, sex, age, ancestry, or national origin in consideration for an award.

Date: 9-11-2025

Jake Crafton
Mayor

I, Chris Pruett, being duly sworn according to law, state that I am the Publisher of Delta Dunklin Democrat, a three times a week publication newspaper of general circulation in the County of Dunklin, State of Missouri, where located; which newspaper has been admitted to the Post Office as periodical class matter in the City of Kennett, Missouri, the city of publication; which newspaper has been published regularly and consecutively for a period of three years and has a list of bona fide subscribers, voluntarily engaged as such who have paid or agreed to pay a stated price for a subscription for a definite period of time, and that such newspaper has complied with the provisions of Section 493.050, Revised Statutes of Missouri 2004, and Section 59.310, Revised Statutes of Missouri 2004. The affixed notice appeared in said newspaper in the following consecutive issues

1st
Insertion: Vol. 138 No. 94, 10th day of Sept 2025

2nd
Insertion: Vol. _____ No. _____, _____ day of _____ 20____

3rd
Insertion: Vol. _____ No. _____, _____ day of _____ 20____

4th
Insertion: Vol. _____ No. _____, _____ day of _____ 20____

5th
Insertion: Vol. _____ No. _____, _____ day of _____ 20____

6th
Insertion: Vol. _____ No. _____, _____ day of _____ 20____

Publisher

CHRIS PRUETT

Subscribed and sworn to before me on this 10th day of Sept, 2025

Debbie L. Wright

Notary Public

Debbie L. Wright

My commission expires 9-24-2025

DEBBIE L. WRIGHT
NOTARY PUBLIC - NOTARY SEAL
STATE OF MISSOURI
MY COMMISSION EXPIRES SEPTEMBER 24, 2025
DUNKLIN COUNTY
COMMISSION #13468610

DELTA DUNKLIN DEMOCRAT
203 FIRST STREET
KENNETT, MO 63857

013923

Council Memo

To: Mayor and Members of the City Council

From: Chief of Police

Subject: Selling of 2019 Ford Taurus

Date: November 4, 2025

Discussion:

The Chief of Police is recommending to sell a 2019 Ford Taurus patrol car. This vehicle is currently out of service. The city will advertise for sealed bids in order to sell this vehicle. The advertising of sealed bids can begin on November 5, 2025 after approval of the City Council. Sealed bids are to be submitted to City Hall no later than 3 pm on November 18, 2025. The highest bid is to be approved at the City Council Meeting on November 18, 2025.

This has previously been discussed with the City Administrator and Police Committee. The funds obtained from this sale will be put into the Kennett Police Equipment Reserve fund. This is done to offset the cost of purchasing of equipment put into new patrol cars.

Staff Recommendation:

Staff recommends selling the 2019 Ford Taurus: also the funds received from the sale goes into the Police Department Equipment Reserve.

Council Memo

To: Mayor and Members of the City Council
From: City Administrator
Subject: Sale of Property located at 411 West Fifth Street
Date: November 4, 2025

Discussion:

The City currently owns significant property that has been acquired by various means.
The lot located at 411 West Fifth Street is available for sale.

Staff Recommendation:

Council approves to sell the property located at 411 West Fifth Street, as per the attached Resolution.

RESOLUTION NO. 2025-8

A RESOLUTION OF THE CITY OF KENNETT, MISSOURI to allow the sale of the property located at 411 West Fifth Street.

WHEREAS, The City Council desires to reduce the amount of property it owns;
WHEREAS, The City Council desires to have property in the hands of private owners, and

WHEREAS, The City has identified the property at 411 West Fifth Street as being available;

NOW, THEREFORE, BE IT RESOLVED that,

The City authorizes the sale of the property located at 411 West Fifth Street.

BE IT FURTHER RESOLVED that this resolution takes effect immediately on its passage.

PASSED AND APPROVED this 4th day of November, 2025.

Jake Crafton, Mayor

ATTEST:

Mandy Lewis, City Clerk

Dunklin County PRC

10/31/2025 07:54:09

Card 1 OF 1

Parcel: 15-01.0-02-002-001-004.000000

Situs: 411 W FIFTH

Legal Description:

HIGHTS: LOTS 9 & 10 BLK 3

Owner and Mailing Address:

KENNETT CITY

Sec: 2 Twp: 18 Rge: 9 LT: EX

Lot Size: 80X126

BKPG: CD 2024-2688 Dt: 2024-09-27

NBHD: 1 Subdivision: HIGHTS

200 CEDAR
KENNETT MO 63857

PREVIOUS OWNERSHIP

School: 39 City: TWNIND Fire: RDIND CC: AMBDNK

CD	2024-2688	2024-09-27	GR: ESKEW, DARRELL D
	361-768	2010-06-03	GR:
	332-819	2003-05-13	GR:
	286-57	1978-06-29	GR:

GE: KENNETT CITY
GE: ESKEW, DARRELL D
GE:
GE:

TYPE	STRUCT VAL	LAND VAL	TOTAL VAL	TOT ASSESS
RES	\$290	\$5,210	\$5,500	\$1,050
AGR	\$0	\$0	\$0	\$0
COMM	\$0	\$0	\$0	\$0
VAC	\$0	\$0	\$0	\$0
TOTALS	\$290	\$5,210	\$5,500	\$1,050

Type	Cls	Code	Size	UnitPr	Pct	Value	Code	Size	Fact	Total
DF100	R		80.00	70.00	1.00	5210.00				

Full Legal: HIGHTS: LOTS 9 & 10 BLK 3

Bldg No.	Struct	Yr Built	Yr Rem	Eff Yr	Stor	Bd Rm	Room	Class RateCd	Class Units	Const Units	Total Units	Base Rate	Adj Rate	Index	SqFt Cost	Base Area	Adj Area	Base Cost	Extra Feat	Replace Cost	Phy Cond	Adj Cond	Appraised Value
*16R	10-CAB	1975	0	0	0	0	0	CA3	0	0	0	8.10	8.10	1.88	15.23	192	192	2924.16	0	2924.16	10	10	290.00

Deed History For 15-1.0-02-002-001-004.000000

Name	Deed Bk-Pg	Date Acqr
ESKEW, DARRELL D	198-331	1964-04-27
	281-984	1987-08-27
	286-57	1978-06-29
	332-819	2003-05-13
	361-768	2010-06-03
	2024-2688	2024-09-27

Tax History For 15-1.0-02-002-001-004.000000

Year	Name	Date Paid	Amount Paid	Amount Due
2018	ESKEW, DARRELL D	2024-09-27	314.26	0.00
2019	ESKEW, DARRELL D	2024-09-27	59.48	0.00
2020	ESKEW, DARRELL D	2024-09-27	59.51	0.00
2021	ESKEW, DARRELL D	2024-09-27	163.61	0.00
2022	ESKEW, DARRELL D	2024-09-27	60.39	0.00
2023	ESKEW, DARRELL D	2024-09-27	60.63	0.00
2024	KENNETT CITY		0.00	0.00

Kennett Street Department From <u>10/16/25</u> To <u>10/22/25</u>		Hrs.	Kennett Street Department From <u>10/23/25</u> To <u>10/29/25</u>		Hrs.
Clean Sweep Shop		4	Clean Sweep Shop		4
Mow Spray City Property		73	Tree trimming		57
Compost help		2	Compost Help		3
Muscleman Cleanup		9	Equipment maintenance		25
Equipment Maintenance		6	Mic Shop work		22
Tree trimming		40			
Total		132	Total		111
Street Superintendent		0	Street Superintendent		0
acting Street Supervisor		40	acting Street Supervisor		40
Compost operation		40	Compost operation		40
Total		80	Total		80
From <u>10/16/25</u> Stormwater To <u>10/22/25</u>	Hrs.		From <u>10/23/25</u> Stormwater To <u>10/29/25</u>	Hrs.	
Ditch work	1	Mowed ditches ponds	7		
GIS	20	GIS	20		
Mowed Ditch Pond	16	Clean drains	26		
Sweeper maintenance	1	Sweeper Maintenance	2		
Sweept Streets	4	Sweep Streets	6		
Total	41	Total	61		
Vacation	0	Vacation	0		
Holiday	0	Holiday	0		
Sick Leave	46	Sick Leave	48		
MISC	1	MISC	0		
Total off	47	Total off	48		
Total worked	253	Total worked	252		
Total hours	300	Total hours	300		

STREET DEPARTMENT

STARTING DATE: 10/16/25 ENDING DATE 10/29/25

Total Department Man Hours Available: 600 Time Off 95 Total worked 505

Projects in Progress:

Trimming trees, Vehicle/Upkeep, mowed 3 places
on Benton Street after mowed / will put up
Stop Signs at 3 Locations on Benton
finishing up Michael St

Completed Projects:

Hastings Concrete work completed

Upcoming Projects:

Street Sweeper use Hours

Road Grader use Hours

Vac Truck use Hours

Camera Truck use Hours

Compost Loads Received #

Compost Loads Sold #

Compost Revenue \$

Roll Off Loads Received #

Roll Off Revenue \$

Roll Off Expense \$

Net Revenue \$

Expense Totals Other Than Labor:

Street Department: \$348.05 Transportation: \$86.500 Stormwater 0

Fire Department

Starting Date: 10-16-2025

Ending Date: 10-29-2025

Total Department Man Hours 1,943

Fire Calls 12

House 1 Vehicle Trash 1 Grass 1 Other 9

Number of out of town calls

Out of town revenue

Motor Vehicle Accidents 5

Medical Calls 51

Blood Draws

Code Inspections 15

Fire Marshal Inspections 19

Building Permits Issued 3

Property Maintenance Letters 20

Grass 1 Structure Trash 15 Vehicle 4 Abatement Other

Property Maintenance Citations

Grass Structure Trash Vehicle Other

FT Fire Training Hours 4

PT Fire Training Hours 4

Fire Department Expenditures September 2025

Account	September Total	Year to date total	Gallons diesel month	Gallons diesel ytd	Gallons gas month	Gallons gas ytd
Fuel and Oil	\$ 1,855.53	\$ 5,162.34	397.46	945.96	174.45	643.97
Ems Supplies	\$ 627.57	\$ 1,756.56				
Building repair	\$ -	\$ 256.49				
Apparatus repair	\$ 1,220.43	\$ 4,713.87				
Travel and training	\$ 1,276.32	\$ 2,337.88				
Personal protective equip	\$ 570.00	\$ 1,048.00				
Supplies	\$ 231.40	\$ 835.50				
Equipment repair	\$ 177.16	\$ 203.13				
Equipment maintenance	\$ 56.97	\$ 229.05				
Equipment new	\$ -	\$ 265.21				
General	\$ 283.34	\$ 302.53				
Testing	\$ -	\$ 130.00				
Uniform	\$ 578.65	\$ 1,447.92				
Vehicle maintenance	\$ 64.99	\$ 1,352.00				
Reporting program	\$ -	\$ 14,041.25				
Computer Maint.	\$ -	\$ 158.64				
Totals	\$ 5,086.83	\$ 29,078.03				

Code Enforcement Expenditures

Fuel and oil	\$ 424.50	\$ 1,195.75
Building Repair	\$ -	\$ -
General	\$ -	\$ 50.00
Postage	\$ -	\$ 9.96
Uniform	\$ -	\$ -
Equip New	\$ -	\$ -
Equip Maint	\$ -	\$ -
Eupip Repair	\$ -	\$ -
Training Travel	\$ -	\$ 600.00
Vehicle Maintenance	\$ -	\$ 222.81
Supplies	\$ -	\$ 32.00
Totals	\$ 424.50	\$ 2,110.52

157.523	436.11
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Animal Control

Starting Date: 10/16/25

Ending Date: 10/29/25

Total Department Man-hours	<u>178.5</u>
Animals in Custody #	<u>32</u>
Animals Caught #	<u>32</u>
Tickets Issued #	<u>0</u>
Animals Euthanatized #	<u>0</u>
Bills Received #	<u>144</u>
Control Miles Driven	<u>503</u>
Animals Transferred Out	<u>24</u>
Animals Adopted	<u>0</u>
Animals in Vet Care	<u>0</u>
Total Expense other than labor	<u>\$188.31</u>

Returned to owner: 6

Public Safety

Starting Date: 10-16-25

Ending Date: 10-29-25

Police

Total Department Hours 1,937

Total Overtime Hours 30

Total Traffic Stops 115

Warnings Issued 55

Tickets Issued 60

Total Arrest (non-warrant) 10

Warrant Arrest 8